

General Conditions of Purchase of BASF Polska Sp. z o.o. and its Affiliated Companies Located in Poland

1. General

1.1 These general conditions of purchase of BASF Polska Sp. z o.o. and its Affiliated Companies Located in Poland (hereinafter "General Conditions of Purchase") form an integral part of contracts on deliveries and services (including sales or supply agreements, or contracts for specific work), between the supplier of goods or the service provider, respectively, (hereinafter "Contractor") and BASF Polska Sp. z o.o. or its affiliated companies located in Poland, respectively (hereinafter "Principal").

1.2. These General Conditions of Purchase however only apply if the Contractor is an entrepreneur according to the Entrepreneurs' Law dated March 6, 2018 (Journal of Laws 2018, 646 with amendments) acting in the exercise of his commercial, professional and business activity and the contract concluded is of a professional nature for the Contractor within the meaning of Art. 385⁵ of the Polish Civil Code.

1.3 General terms of business of the Contractor shall only apply if and insofar as the Principal has explicitly accepted them in writing. Any references of the Principal to correspondence from the Contractor containing or referring to the Contractor's general terms of business shall not constitute the Principal's acceptance of the applicability to this contract of such general terms of business. The Contractor's general terms of business shall also not apply if the Principal should accept any goods / services in the knowledge that the Contractor has purported to deliver them on general terms of business of the Contractor that deviate from or are in conflict with these General Conditions of Purchase.

2. Offer

2.1 Offers and price quotes shall not be remunerated and shall not create any obligations on the part of the Principal.

2.2 In its offer the Contractor shall explicitly expose any discrepancies between its offer and the Principal's inquiry. If the Contractor has alternatives for an inquiry which is technologically or economically superior it shall additionally present this offer to the Principal.

3. Delivery Date, Changes in the Delivery of Goods / Provision of Services

3.1 The Contractor must comply with the agreed dates of delivery or dates of provision of services, respectively. In case of the delivery of goods such compliance requires the delivery free of any defects to the Principal within the Principal's regular business hours accompanied by the required shipping documents to the address specified in the purchase order (hereinafter "Place of Destination"). If a delivery including assembly / service has been agreed, the delivery of the goods free of any defects shall not be considered timely unless the assembly / service has been duly carried out as specified in the contract. If a formal acceptance procedure is stipulated by law or specified in the contract, the time specified for such acceptance shall be adhered to by both parties. Advance deliveries of goods / provision of services or partial deliveries / partial provision of services require the Principal's prior written agreement.

3.2 If the Contractor recognizes that it will not be able to fulfill its contractual obligations either in full or in part, or not within the stipulated timeframe, it must notify this to the Principal in writing forthwith. The notice must state both the reason(s) for the delay and the predicted delay in delivery time. Any acceptance by the Principal of a delayed or partial delivery of goods / provision of services shall by no means constitute a waiver of any rights or claims of the Principal due to late or partial delivery of goods / provision of services.

3.3 Any changes to the goods to be delivered or services to be provided require the prior written consent of the Principal.

3.4 The Contractor shall request the documents required for the execution of the contract from the Principal in due time and check them for completeness and conformity immediately upon receipt.

The Contractor shall inform the Principal in writing without delay of any inconsistencies that are apparent to the Contractor.

4. Sustainability

4.1 The Principal conducts its business in accordance with the principle of sustainable development and adheres to internationally recognized fundamental standards for occupational health and safety, environmental protection, labor and human rights as well as responsible corporate governance (hereinafter "ESG Standards"). The Principal has described its understanding of the Standards in the Supplier Code of Conduct (http://www.basf.com/supplier-code-of-conduct). The Principal expects the Contractor to adhere to the ESG Standards. Furthermore, the Principal calls upon the Contractor to ensure that all its subcontractors of any tier adhere to the ESG Standards likewise. The Principal shall have the right to check adherence to the ESG Standards on the part of the Contractor, either itself or through third parties that it commissions, with prior notice.

4.2 While performing the contract, the Contractor must adhere to the Principal's occupational health and safety and environmental protection requirements specified in the contract.

5. Quality

The Contractor shall carry out and maintain effective quality assurance and, if requested, demonstrate this to the Principal. To this end, the Contractor shall use a quality assurance system with elements as per ISO 9000 ff. or a similar system of equivalent standard. The Principal shall have the right to inspect the Contractor's quality assurance system with prior notice, either itself or through third parties commissioned by the Principal.

6. German Supply Chain Due Diligence Act Compliance Provision

6.1 Pursuant to the terms of the German Supply Chain Due Diligence Act (the "Act"), Principal is obligated to comply with certain human rights-related and environment-related due diligence obligations in its supply chain in order to prevent or minimize any risks to human rights or environment-related risks and to end the violation of human rights related or environment related obligations. A copy of the English version of the Act can be downloaded from the (German) Federal Ministry of Labor and Social Affairs website at:

https://www.bmas.de/SharedDocs/Downloads/DE/Internationales/act-corporate-due-diligence-obligations-supply-chains.pdf;jses-

sionid=4A2F3D30F171DA0D751EEC4B1B9A5111.delivery1-master? blob=publicationFile&v=3.

6.2 The terms "human rights risk" and "environment-related risk" (collectively "Risks") and "violation of a human rights-related obligation" and "violation of an environment-related obligation" (each a "Violation" and collectively "Violations") are defined in the Section 2 of the Act.

(a) Contractor must comply with the human rights-related and environment-related obligations as described in the Act and must appropriately address this expectation with its own suppliers along its supply chains (the "Expectations"). In particular (and without limiting the foregoing), Contractor must: (1) prevent or minimize any Risks and end any Violation, (2) instruct its officers and employees to comply with the Expectations and (3) provide training to its officers and employees regarding compliance with the Expectations. Upon Principal's request, Contractor must attend corresponding training organized by Principal.

(b) Principal may, upon prior written notice to Contractor, audit Contractor's compliance with the Expectations (each an "Audit") either itself and/or through commissioned third party (an "Auditor"). Contractor must provide Principal and/or the Auditor with all data, documents and other information, whether in written, oral and/or electronic form, as reasonably requested by Principal and/or the Auditor for an Audit.



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- (c) If Principal finds suspicion or evidence of a Violation by Contractor or any of Contractor's contractors or suppliers of any tier, then Contractor must implement and execute or cause the respective contractors or suppliers to implement and execute appropriate corrective measures as reasonably requested by Principal in writing.
- (d) Upon Principal's request and without undue delay, Contractor must (1) draw up (together with Principal) a corrective action plan to end any Violation (the "Remedial Plan") including a concrete timetable for such plan and (2) implement measures requested by Principal at its reasonable sole discretion to carry out the Remedial Plan.
- (e) Principal may terminate this Contract [and any Purchase Contract] with immediate effect if (1) Contractor does not comply with the obligations under this section, (2) the Expectations are substantially violated or (3) the implementation of the Remedial Plan does not remedy the Violation within a timetable set in the Remedial Plan.

7. Use of Subcontractors

Third parties (in particular any subcontractors) may only be employed or replaced by the Contractor to perform the contract at the site of the Principal with the Principal's prior written consent. The Principal will not refuse its consent without cause. If the Contractor intends to use subcontractors to perform the contract from the outset, the Contractor must inform the Principal of this when submitting its offer.

8. Delivery, Shipping, Packaging, Passing of Risk, Transfer of Title

- **8.1** Unless agreed otherwise, the delivery of goods shall be made "DAP to the Place of Destination (Incoterms 2020)". Unless agreed otherwise, the delivery shall be accompanied by two copies of the delivery note, the packing list, cleaning and inspection certificates according to the agreed specifications and all other necessary documents. If known, the following details must be given in all shipping documents and for packaged goods on the outer packaging too: purchase order number, gross and net weight, number of packages and type of packaging (disposable / reusable), completion date as well as Place of Destination (unloading point) and consignee. For projects, the complete job number and assembly building must be given as well.
- **8.2** For third country deliveries (imports), Principal shall become importer of record and Contractor shall support him with all documents and information necessary to complete and lodge a true import declaration to authorities responsible for customs, as required in the customs legislation of the country of import.
- **8.3** The Contractor shall notify the Principal in writing about the percentage of US controlled content.
- **8.4** The Contractor shall uphold the Principal's interests during the delivery. Goods must be packed with packaging materials approved for the Place of Destination as so to avoid damage during transport. The Contractor is liable as per the statutory provisions for any damage incurred due to improper packaging.
- **8.5** For domestic deliveries, upon the Principal's request the Contractor shall collect any accumulated outer packaging, transport and sales packaging from the Place of Destination following delivery and dispose of it or having this done by a third party.
- **8.6** The Contractor shall package, label and ship chemical products classified as hazardous, according to the applicable national and international laws and regulations, in particular, Regulation (EC) No 1272/2008 (hereinafter "CLP"). According to Article 17 (2) of CLP, the label shall be written in the official language of the recipient country.

The Contractor complies with all obligations for suppliers (pursuant to Article 3 (32) Regulation (EC) No. 1907/2006/EC (hereinafter "REACH")) under REACH with respect to the delivery of goods. The Contractor shall in particular provide the Principal

with a safety data sheet according to Article 31 REACH in the national language of the recipient country in all cases stipulated in Article 31 (1) to (3) REACH.

- **8.7** Up until the arrival of the goods specified in the contract with the documents mentioned in clauses 8.1 and 8.2 at the Place of Destination, the Contractor shall bear the risk of loss or damage. If the parties have agreed a delivery inclusive of assembly / service, the risk of loss or damage shall pass to the Principal after the assembly / service has been duly completed in accordance with the contract and following the handover of the goods.
- **8.8** If a formal acceptance is stipulated by law or by the contract, the passing of risk shall take place upon acceptance by the Principal. If formal acceptance is agreed, the risk of loss shall not pass from the Contractor to the Principal before a successful acceptance has been confirmed by the Principal in the acceptance certificate. Payment of invoice balances shall not replace a formal acceptance.
- **8.9** Transfer of title and ownership shall pass to Principal as per the respective statutory provisions.

9. Origin and Status of Goods

- **9.1** The Contractor declares the non-preferential origin of goods (country of origin) in commercial documents. In addition, the Contractor provides an A.TR movement certificate, if applicable. Upon the Principal's request he will provide a proof / certificate of origin specifying the origin of the goods.
- **9.2** The goods must comply with the regulations for the preferential origin of goods as per the bilateral or multilateral agreements or the unilateral regulations for the origin of goods pursuant to the Generalized Systems of Preferences (GSP), insofar as the delivery is within the scope of preferential trade.

10. Condition of the Delivery / Service, Complaints, Rights in the Event of Defects

- 10.1 The Contractor is responsible for delivering goods and services free of defects, in particular compliance with the agreed specification of goods and services, and, additionally, for ensuring that guaranteed properties and features are present. In addition, the Contractor guarantees that goods and services meet the current technical standards and if applicable the generally recognized standards in plant safety, occupational medicine and hygiene; are delivered by qualified personnel and are in line with all pertinent legal regulations at the Place of Destination. If machines, equipment or plants constitute delivery items, they shall meet the special safety requirements applicable to machinery, equipment and plants at the time of contract fulfillment, and shall be CE marked.
- **10.2** The Contractor shall ensure that all materials contained in the goods have effectively been registered (or exempt from the obligation to register) and if relevant authorized in accordance with the applicable requirements of REACH for the uses disclosed by the Principal. If the goods classified as an article according to Article 7 REACH the preceding sentence shall also apply to substances released from such goods.
- **10.3** The Contractor shall forthwith notify the Principal if a component of the product contains a substance in a concentration exceeding 0.1 mass percent (W/W) if this substance fulfills the criteria of Article 57 and 59 REACH (so-called substances of very high concern). This also applies to packaging products.
- **10.4** Where the commercial inspection and notification obligation applies (as per section 563 of Polish Civil Code), the Principal shall notify any obvious defects to the Contractor within fourteen (14) days following delivery of the goods. Any defects that only become apparent at a later point in time must be notified by the Principal within fourteen (14) days following their discovery.
- **10.5** If an acceptance by the Principal is legally stipulated or contractually agreed, the Principal can refuse to declare the acceptance and withhold any installment payment associated with the acceptance if the goods or services are not provided in full or



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are defective. This also applies in the case of an agreed acceptance date or a deadline for acceptance set for the Principal by the Contractor.

10.6 In the event of any defects, the Principal has the right to demand rectification of such defects according to applicable law. The mode of rectification shall be at the Principal's discretion. The rectification location shall at Principal's option be either the Place of Destination or the place of acceptance, if acceptance is legally required or contractually agreed, or another delivery location for the goods if this was known to the Contractor when the contract was concluded. The Contractor shall bear the cost of rectification within the framework of the statutory provisions and must execute rectification in all respects in accordance with the Principal's instructions and requirements. If (i) rectification does not take place within an appropriate period of time (agreed upon by the Parties, or in lack of agreement, within 14 days following discovery of defects), (ii) rectification has failed, or (iii) it is not necessary to fix a grace period for rectification, the Principal shall be entitled to claim further legal rights in the event of defects.

10.7 If rectification does not take place within an appropriate period of time, if it has failed, or if it is not necessary to fix a grace period for rectification, the Principal has the right, in addition to the rights named in Clause 10.5 and 10.6, to remedy the defects itself at the cost and liability of the Contractor, or allow this work to be undertaken by third parties. The Principal is in this case entitled to demand compensation from the Contractor for the required measures. A grace period for rectification is particularly unnecessary if there is a danger of unreasonably high damages and the Contractor cannot be reached. In addition, the applicable law shall apply. Any additional rights of the Principal concerning the Contractor's statutory liability for defects or under any guarantees shall remain unaffected.

10.8 Claims under warranty shall become time-barred thirty (30) months after the passing of risk unless a longer expiration period is prescribed by law. The Principal shall not be deemed to have waived any of its rights to make claims under warranty in the absence of an express written waiver.

11. Infringing Property Rights

It is the Contractor's responsibility to ensure that the delivery of the goods and / or provision of the services by the Contractor and the use thereof by the Principal pursuant to the contract will not infringe any patent laws, copyright or other proprietary rights of third parties. Notwithstanding other legal claims, the Contractor shall indemnify the Principal from any third party claims for which the Principal may be held liable as a result of the infringement of any of the aforementioned property rights if these are based on a culpable violation of obligations by the Contractor. In this case, the Contractor shall bear the cost of any licensing fees, expenses and fees incurred by the Principal in preventing and / or rectifying any infringements of property rights.

12. Contract Penalty

If a contract penalty has been agreed upon and is incurred, the Principal is entitled to claim statutory indemnification, in amount exceeding the contract penalty.

13. General Liability, Insurance

13.1 Unless otherwise established in these General Conditions of Purchase, the Contractor shall be liable as per the statutory provisions.

13.2 The Contractor shall maintain sufficient liability insurance at its own expense for damage for which it or its subcontractors or agents for which it is vicariously liable are responsible. Evidence of the amount of insurance coverage for each occurrence of damage shall be provided to the Principal upon request. The Contractor's contractual and legal liability remains unaffected by the extent and amount of its insurance coverage.

14. Invoicing, Payment

14.1 In case the Contractor disclose Polish VAT on the invoice, he is obliged to include in the offer and on the invoice its identification data (i.e. name, address, tax ID) and bank account number, consistent with the data contained in the electronic record referred to in Article 96b of the Polish Act on Goods and Services Tax (Journal of Laws of 2021, item 685 as amended).

In other cases, the Contractor is bound to disclose in the offer and on the invoice its identification data with respect to value added tax or other sales tax, in accordance with the rules in force in the country in which it conducts its business and from which it conduct sales to the Principal.

14.2 If the agreed prices are net of VAT, the VAT may be added to the price only to the extend provided by the applicable legal regulations. Invoices are to be issued only for goods delivered and services completed. Invoices shall comply with the relevant statutory invoicing requirements according to the national value-added tax legislations to which the deliveries / services being invoiced are subject. If self-billing is agreed, the Contractor must transfer to the Principal all data required in accordance with the applicable value-added tax legislation in advance.

14.3 Goods and services subject to different purchase orders must be invoiced separately. The invoice must include the Principal's full purchase order number and, if applicable, the Contractor's delivery note number. Certificates of work completed and any other records are to be submitted with the invoice. Information on invoices must correspond to the purchase order in respect of the description of goods or services, price, quantity, the order of the items and item numbers. Invoices are to be sent to the billing address and e-mail address specified by the Principal in the purchase order.

14.4 The Principal shall only make advance payments when agreed and the prerequisites for the payment becoming due have been met, unless the Contractor is entitled to a claim based on statutory law provisions and provides the Principal with the corresponding collateral.

14.5 Unless agreed otherwise, the payment term shall commence on the date the Principal has received at the billing address a correctly issued invoice. In case any mistake or lack of correctness of the invoice the payment term shall not start until a correct corrective invoice or a new invoice is received. In the case of self-billing, the payment period commences the day the invoice/credit memo is issued by the Principal.

14.6 Payments by the Principal shall not represent an acceptance of the conditions and prices stated in the invoice, and shall not constitute a waiver of the Principal's rights with regard to deliveries made / services provided that differed from those as agreed upon, the Principal's rights to inspection, and the right to find fault with an invoice due to other reasons.

15. Assignment of Contract, Transfer, Change of Company Name, Offsetting, Retention

15.1 The Contractor may assign the rights and obligations under the contract with the Principal to third parties only with the prior written consent of the Principal.

15.2 The Contractor is required to notify the Principal forthwith in writing of any assignment of the contract by virtue of law and of any change of its trade name.

15.3 The Principal may assign the rights and obligations under the contract with the Contractor to BASF SE, Ludwigshafen (Rhine) or to any affiliated company pursuant to Article 4 Section 5 of the Commercial Companies Code at any time without the Contractor's prior agreement, provided that the execution of the contract is not endangered thereby.

15.4 The Contractor shall only be entitled to offset against reciprocal claims arising from this contractual relationship, and against undisputed claims or claims substantiated by court judgement. The Contractor is only entitled to a right of retention if the claim,



due to which the right of retention shall be deemed valid, has its origins in the same contractual relationship.

16. Place of Residency of the Contractor, beneficial ownership of the payment, withholding tax

16.1 The Contractor is bound to disclose in the offer and on the invoice its correct identification data (name, address, tax registration number) with respect to income tax, in accordance with the rules in force in the country in which he conducts its activity. **16.2** If any of the following statements is not true, the Contractor is obliged to disclose that information in the offer and on the invoice, together with a detailed description of the non-compliance items:

- the Contractor's place of business activity from which it derives revenue (income) from the supply of goods or services for which the Principal is to make payments is located in the same country as the Contractor's address indicated in the offer and on the invoice;
- 2) Contractor's place of business activity from which it derives the revenue (income) from the supply of goods or services for which Principal is to make payments, is located in the same country as the Contractor's registered office, place of residence or management, and in which it accounts for the revenue (income) from this activity for income tax purposes;
- Contractor has no place of residence, registered office or management in the territory or in the country applying harmful tax competition, within the meaning of the income tax regulations.
- **16.3** The Contractor declares that it is the beneficial owner (recipient) of the payments due from Principal as remuneration for Contractor's supplies. In particular, Contractor declares that it does not act in the name or on behalf of entities having its domicile, registered office or management in the territory or in a country applying harmful tax competition, and that it will not transfer payments received from Principal to such entities or to their accounts.
- **16.4** Countries applying harmful tax competition are the countries indicated as such in Polish tax regulations or relevant legislation of the European Union.
- **16.5** If the Contractor has its registered office, place of residence or management outside of Poland, and the payment is due for intangibles (rights, license fees, services and similar) or for lease of assets the Contractor shall provide a certificate of tax residency issued by the tax authority from the country in which it conducts its business activity. If the Contractor provides the tax residency certificate then the Principal will be allowed to withhold the tax only if and as much as resulting from the applicable double taxation avoidance treaty.
- **16.6** Should the Contractor not provide the certificate of tax residency then the Principal will be allowed restrain from payment till receiving the certificate or to withhold the tax at the highest rate of tax at source binding in Poland. No interest shall be due in respect of such delay or lack of payment.

17. Termination, Rescission

- 17.1 The Principal's right to ordinary termination of the contract with notice or to rescission from the contract shall follow statutory provisions, unless set forth otherwise in the individual contract.

 17.2 Each contracting party is entitled to terminate the agreement without notice for good cause. A good cause for termination by
- without notice for good cause. A good cause for termination by the Principal is given in particular if:
- The Contractor commits a breach of duty, which is not remedied within a reasonable period of time defined by the Principal and following a termination warning or a fruitless warning and therefore, taking into account all circumstances of the individual case and weighing the mutual interests, the continuation of the contractual relationship cannot reasonably be expected from the terminating party, or

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- The relationship of trust is significantly and lastingly disrupted due to circumstances occurring after conclusion of the contract, e.g. due to a violation of criminal laws or due to commission of administrative offences in the course of the performance of the contract by the Contractor or by third parties employed by the Contractor for the execution of the contract, and therefore, taking into account all circumstances of the individual case and weighing the mutual interests, the continuation of the contractual relationship cannot reasonably be expected from the terminating party, or
- A significant deterioration in the asset situation of the Contractor has taken place, which jeopardizes contract fulfillment, or
- The Contractor does not comply with his/her obligation to pay taxes or social security contributions, or
- There are other circumstances that make continuation of the contract with the Contractor unreasonable for the Principal.
- 17.3 In cases of termination for good cause as per No. 16.2, the services verifiably performed by the Contractor in line with the contract up to the time of the cancellation shall be remunerated upon submission of the relevant receipts, provided that the part of the work performed by the Contractor represents any value for the Principal. Payments already made by the Principal shall be offset against the payment or refunded in cases of overpayment. The Principal's further statutory rights and claims, in particular with regard to damage compensation, shall remain unaffected.
- **17.4** If the Contractor has acquired from the Principal any documents, records, plans or drawings within the scope of the contractual collaboration or for the purposes of fulfilling the contract the Contractor must forthwith hand them over to the Principal in the event of termination of the contract by a party to the contract. These requirements apply likewise in the event of rescission.

18. Contractor's Removal Duty in the Event of Termination of Contract

In the event of termination of the contract, the Contractor must, at its own expense and regardless of the grounds for termination, forthwith dismantle and remove any plant, tools and equipment used and / or stored on the Principal's premises. Any waste or debris produced by the Contractor's work must be promptly removed and disposed of appropriately by the Contractor at its own expense. If the Contractor does not fulfill its duties in this regard, the Principal may undertake the work itself or have it undertaken by a third party and charge the expenses incurred to the Contractor if the work has still not been completed after a reasonable period of time has elapsed. These requirements apply likewise in the event of rescission.

19. Documents, Confidentiality, Rights of Use, Data Protection

- **19.1** The Contractor must provide to the Principal the agreed quantity of any plans, calculations or other documents in order not to exceed the contractual deadline for execution.
- **19.2** The review and / or release of any Contractor's documents by the Principal shall not relieve the Contractor of any of its responsibilities for these documents under the contract.
- **19.3** Any models, samples, drawings, data, materials and other documents provided to the Contractor by the Principal (hereinafter "Principal Documentation") shall remain the property of the Principal and must be returned to the Principal forthwith upon its request at any point in time. The Contractor shall have no rights to retain any Principal Documentation. The Contractor must observe the proprietary rights of the Principal in and to all Principal Documentation.
- **19.4** The Contractor is obliged to keep confidential all technical, scientific, commercial and other information obtained either directly or indirectly within the scope of the contract, in particular the information given in Principal Documentation (hereinafter "Confidential Information"). The Contractor may not exploit Confidential Information for commercial purposes, make it the object



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of industrial property rights, pass it on or make it accessible to third parties in any way. The Contractor is entitled to share confidential information with subcontractors approved by the Principal if the subcontractor requires this information in order to fulfill the contract.

Confidential Information may not be used for any purpose other than fulfilling the contract. The aforementioned confidentiality obligation shall continue to apply for a period of ten (10) years after the contract has ended.

19.5 This confidentiality requirement shall not include any information that the Contractor lawfully possessed prior to the Principal's disclosure of such information, or is lawfully known to the public, or has been lawfully obtained from a third party. Also excluded from this confidentiality requirement shall be information that is disclosed to persons subject to a legal obligation to confidentiality, whereas the Contractor shall not release such a person from its obligation to confidentiality. The burden of proof for such an exception lies with the Contractor.

19.6 The Contractor shall ensure that its employees and other vicarious agents deployed to fulfill the contract are obliged to confidentiality according to the above confidentiality provisions by means of appropriate contractual agreements, too. Upon request, the Contractor shall confirm compliance with these obligations to the Principal in writing.

19.7 The Contractor shall specifically undertake all required, appropriate precautions and measures to effectively protect the Confidential Information obtained at all times against loss or against unauthorized access. This includes in particular the creation and maintenance of appropriate, required access and entry precautions for facilities, repositories, IT systems, data storage devices and other information storage devices, especially those which contain Confidential Information. This also includes informing and instructing those people who are granted access to Confidential Information pursuant to this clause. The Contractor is required to promptly notify the Principal in writing in the event that Confidential Information is lost and / or accessed by unauthorized parties.

19.8 "Work Results" are all results of the Contractor's work that arise in connection with the order as well as the results of the work of third parties that have been brought in by the Contractor to perform the Contract with regard to the production of work results as well as all of the Contractor's copyright-protected items and services that may arise in the course of Contract performance, including, without limitation, all plans, drawings, graphics, calculations and other documents.

19.9 The Contractor shall grant the Principal the right, freely transferable and/or sublicensable to third parties, without any restrictions as to area, content or time, to use the Work Results in all known media formats including electronic media, Internet and online media saved to all imaging, audio and data storage devices, for the contractually agreed purposes or purposes implied as per the Contract. The purposes implied as per the Contract include, in particular, the right to edit and process, to store in all media and to reproduce. The Contractor shall obtain any necessary granting of rights by third parties for this purpose. The Principal accepts the granting of the right.

The license is granted for the following fields of use:

a) all recording and reproduction (including introduction to the computer memory or other devices), production of copies with any technique, including magnetic, mechanical, optical, electronic storage or other, with analog or digital technology, in any system or format; on all storage media, including audio or video data carrier, photosensitive, magnetic, optical discs, memory chips, computer storage devices and other data carriers;

b) any distribution, including:

- All broadcasting and re-broadcasting, by means of sound or vision wired or wireless, through ground stations, via satellite, cable networks, telecommunications, multimedia or other systems

of communication (including Simulcasting or webcasting), in unencrypted or encoded in open or closed circuit in any technique (including analog or digital), system or format, with or without the possibility of recording/writing/saving, including the text, multimedia, Internet, telephone or telecommunications services;

- Any available in public Effects of Work in a way that everyone can have access to it at a place and time individually chosen by them, through ground stations, via satellite, cable networks, telecommunications and multimedia, databases, servers or other devices and systems, including third parties, in open or closed circuit with any technique, system or format, with or without the possibility of recording/writing/saving,
- Any public playback, recreation;
- Public performance, exposure, reproduction (including image or image and sound, wired or wireless, terrestrial or satellite, by telephone and by cable, digital platforms and others), as well as the public availability of the work in a way that everyone can have access to it at a place and time individually chosen by them,

(also in the systems "on-demand", including both wired and wireless, widely available and accessible under certain conditions, as well as in closed networks, moreover, in all the techniques and technologies, including among others: computer (IT) networks - Internet, intranet and other telecommunications networks and data communications technologies including GSM, GPRS, UMTS and other (using eg WAP, MMS, EMS, IVR, etc.), as well as the public sharing/public availability of the work through mobile TV, including DVB-H technology.

c) in respect of trade of the original or the copies on which the Effects of Work were recorded - marketing, lending or rental of the original or copies.

Using Effects of Work on all the above mentioned fields of use may occur in the following forms:

- Dissemination in whole/unity or in parts, either alone or in the works of other entities, as well as in combination with the works of other entities,
- Dissemination after alteration with the usage of techniques of art and graphics, change of color and color saturation, scale and proportion, fonts,
- Dissemination after the editing, involving min. the introduction of subheadings, subtitles,
- Dissemination in whole or in parts for the promotion and advertising, and in contests organized or co-organized by the Principal, in particular in the form of posters, brochures, regardless of their format, announcements, ads, including audiovisual ads, multimedia ads, advertisement on outdoor advertising media, etc. and the use of such works will not be considered to carry any damage to the personal property of the Contractor.

The license also includes the right to authorize the performance of dependent copyright, in particular with regard to adaptation and alterations and translations, in terms of fields of use mentioned above.

The Contractor undertakes to authorize the Principal to mark each section of the Effects of Work regardless of the way of publication by giving the name of the author or to publish (distribute) them without indicating of authorship, depending on the needs if this is dictated by the nature of the exploitation of Effects of Work. The Contractor undertakes to authorize the Principal to perform on his behalf the personal copyrights of the Effects of Work, including the right to:

- Decide about the first public availability,
- To the author's supervision,
- The integrity of the form and content of works and their fair use. Effects of Work are all the documents prepared by the Contractor or by third parties, which were used by the contractor during performance/execution of the contract in this case, the Contractor is obliged to obtain the copyright of these third parties and to grant a license to the Principal.

19.10 Moreover, the Contractor shall grant the Principal an exclusive right to use the Work Results that the Contractor created



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specifically for the Principal or had third parties create for the Principal, and shall obtain any necessary rights from third parties. The Principal accepts the granting of the right. Pre-existing rights of the Contractor or of third parties shall remain unaffected hereby.

19.11 Inalienable moral rights under copyright law are not affected by the provisions above.

19.12 The granting of the rights set out in Clauses 19.9 and 19.10 is covered by the agreed remuneration.

19.13 In case the Contractor, in the course of the performance of the respective contract, receives from the Principal or otherwise obtains personal data related to employees of Principal (hereinafter referred to as "Personal Data") the following provisions shall apply.

If processing of Personal Data disclosed in the aforementioned manner is not carried out on behalf of the Principal, Contractor shall only be entitled to process Personal Data for the performance of the respective contract. Contractor shall not, except as permitted by applicable laws, process Personal Data otherwise, in particular disclose Personal Data to third parties and/or analyze such data for its own purposes and/or form a profile.

If and to the extent permitted by applicable laws, Contractor is entitled to further process the Personal Data, in particular to transmit Personal Data to its affiliated companies for the purpose of performing the respective contract.

Contractor shall ensure that Personal Data is only accessible by its employees, if and to the extent such employees require access for the performance of the respective contract (need-to-know-principle). Contractor shall structure its internal organization in a way that ensures compliance with the requirements of data protection laws. In particular, Contractor shall take technical and organizational measures to ensure a level of security appropriate to the risk of misuse and loss of Personal Data.

Contractor will not acquire ownership of or other proprietary rights to the Personal Data and is obliged, according to applicable laws, to rectify, erase and/or restrict the processing of the Personal Data. Any right of retention of Contractor with regards to Personal Data shall be excluded.

In addition to its statutory obligations, Contractor shall inform Principal in case of a Personal Data breach, in particular in case of loss, without undue delay, however not later than 24 hours after having become aware of it. Upon termination or expiration of the respective contract Contractor shall, according to applicable laws, erase the Personal Data including any and all copies thereof.

20. Publicity Ban, Severability Clause, Applicable Law, Place of Jurisdiction

20.1 The Contractor may only refer to or publicly disclose otherwise its business relationship with the Principal with the prior written consent of the Principal, or where this is unavoidable in order to fulfill the contract.

20.2 The invalidity or unenforceability of any provision or part of a provision of the contract shall not affect the validity of the entire contract.

20.3 The contract shall be construed and be subject to the substantive laws of Republic of Poland, with the exclusion of (i) the United Nations Convention on Contracts for the International Sale of Goods ("CISG") dated 11 April 1980 and (ii) the applicable law rules in Poland on the conflict-of-laws.

20.4 At the Principal's option the place of jurisdiction shall be either the court competent for the Principal's registered office or the court competent according to the applicable law.