Driver Self-Check-In @ BASF Antwerp

Instruction Bulk Transport

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WHAT DO YOU NEED TO CHECK-IN?

References

REFERENCE NUMBER + CONTROL DIGIT (CODE)

Aanmeldreferentie – Numéro de référence

Anmeldereferenz – Reference number

0	5	0	1	?	?	?	?	?	?
0	1	0	2	?	?	?	?	?	?

+

Controlegetal - Chiffre de contrôle

Kontroll-Ziffer - Control digit (CODE)

5	0	0	1	.	.	.	?	?	?
3	1	9	.	.	.	.	?	?	?

Driver ID

IDENTITY CARD

DRIVER SAFETY TEST

- 5 QUESTIONS
- NO SUCCESS = NO ENTRANCE
- 2 TRIES
- 2 YEARS VALID

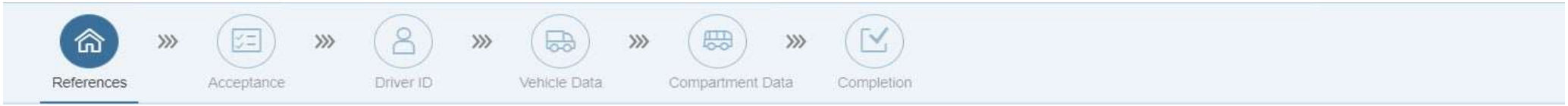
Vehicle Data

TRUCK + TRAILER / CONTAINER INFO

- LICENCE PLATE

- CONTAINER NUMBER
- TANK CODE / TANK INSTRUCTION
- COMPARTMENTS – VOLUME (LITER) - BAFFLES

HOW DO YOU NAVIGATE IN THE SELF CHECK-IN?



Follow the navigation on top of the screen.

‘Go to counter’ will stop the Self Check-In. Please take the printed summary document and go to the counter for assistance.

Press ‘Cancel’ to restart the Self Check-In.

Press ‘Continue’ to go to the next step.

STEP 1: SELECT YOUR LANGUAGE

Deutsch

български

Český

Español

English

Français

Hrvatski

Magyar

Lietuviškai

Nederlands

Polski

Português

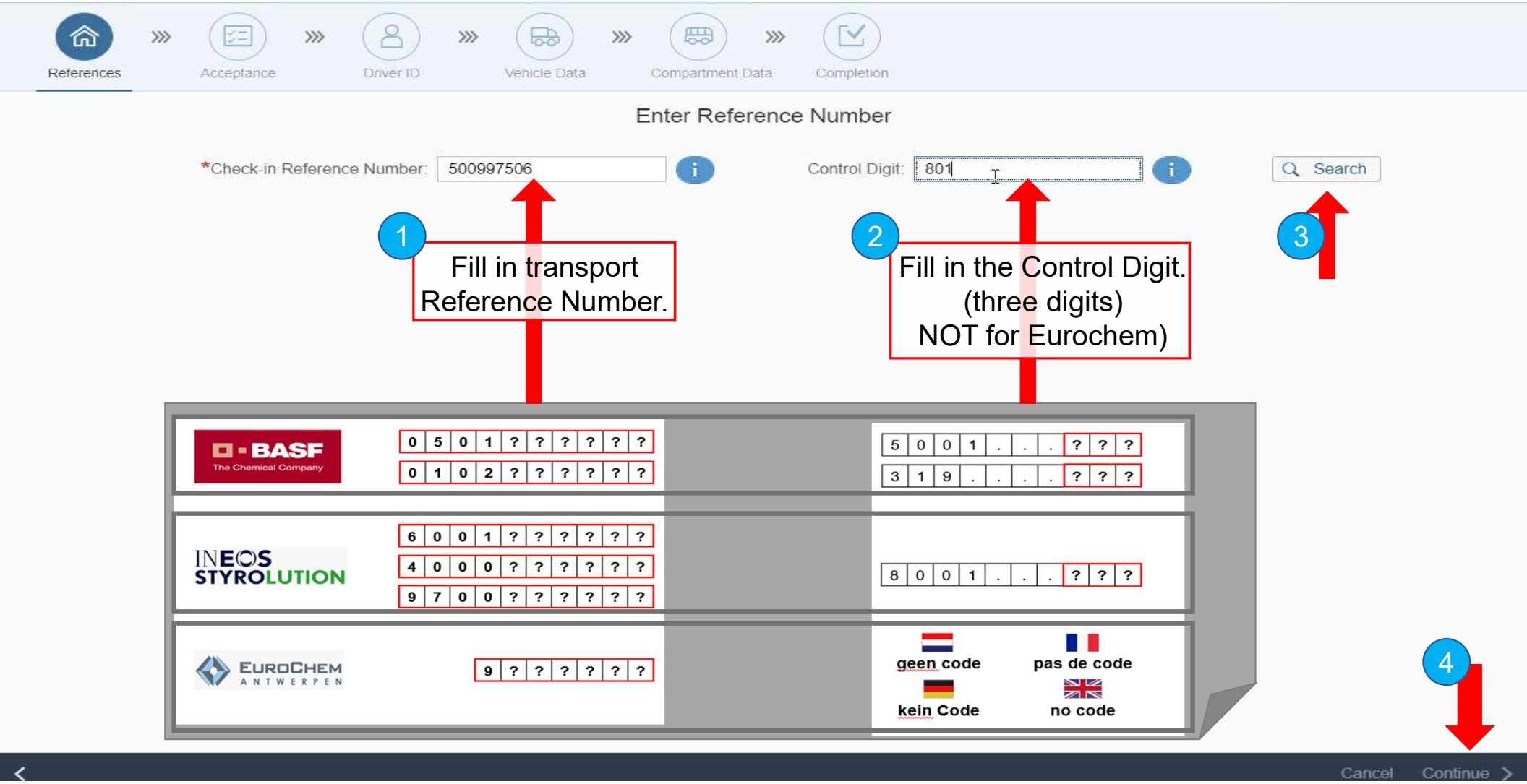
Român

Русский

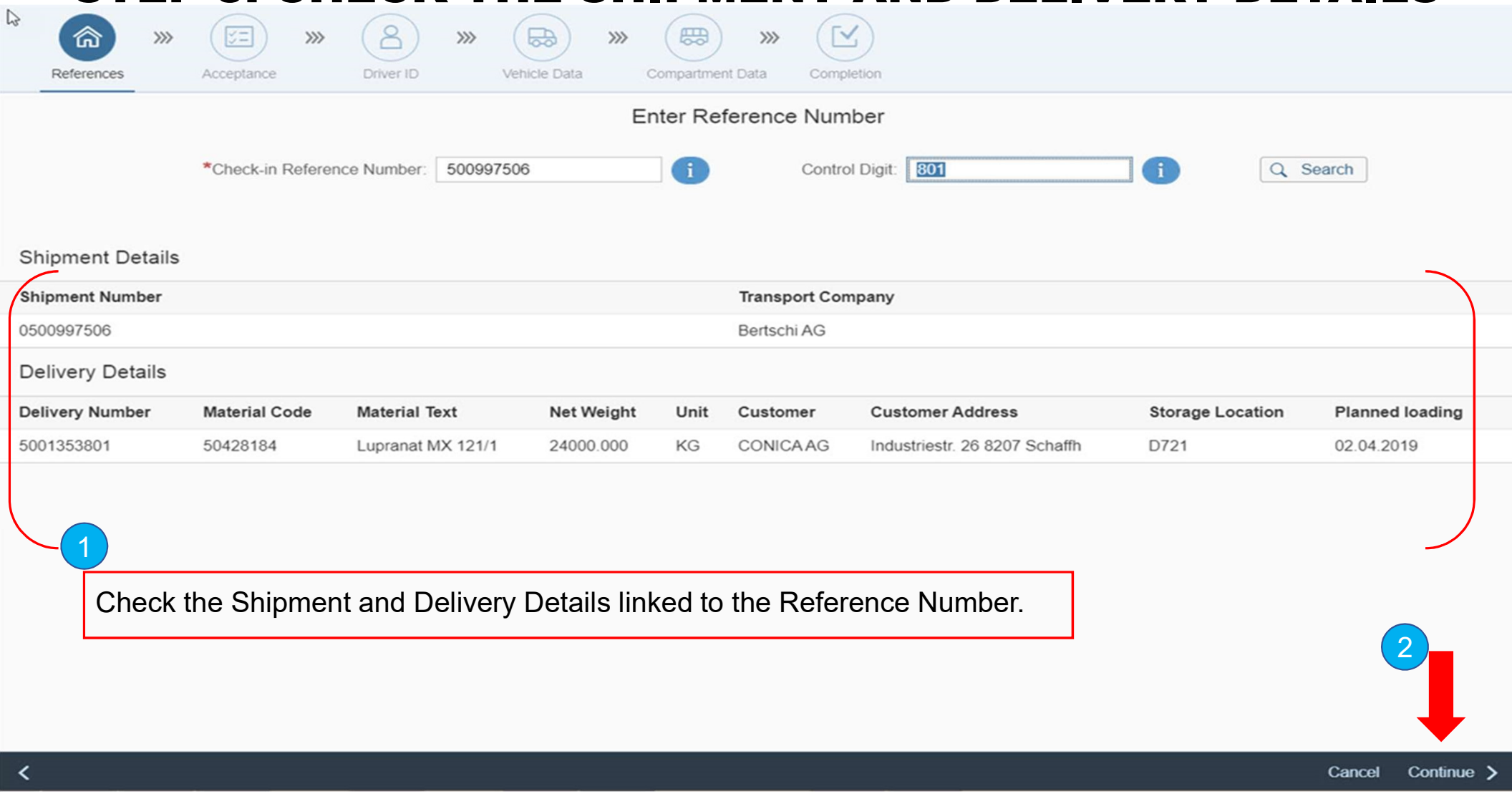
Slovenskí

Türk

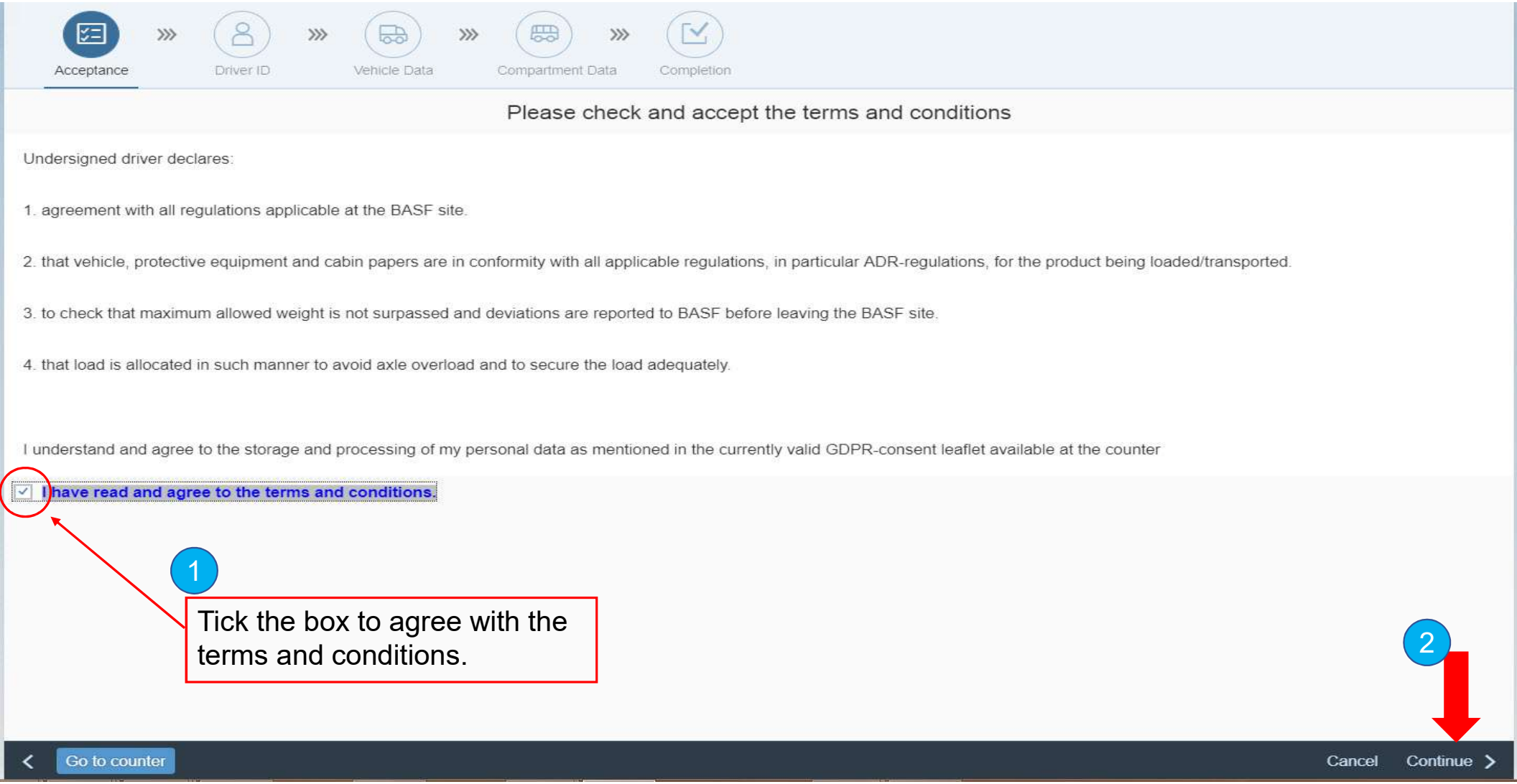
STEP 2: ENTER THE REFERENCE NUMBER



STEP 3: CHECK THE SHIPMENT AND DELIVERY DETAILS



STEP 4: CHECK AND ACCEPT THE TERMS AND CONDITIONS



STEP 5: SCAN THE DRIVER ID

Shipment: 0500997506

Material Name: Lupranat MX 121/1
City: Schaffhausen

Acceptance » Driver ID » Vehicle Data » Compartment Data » Completion

2

Press on ‘ID Card Scan’ to start scanning.

Driver Details

Please put a valid ID document as indicated on the glass plate (reader) & press "ID Card scan" to continue

ID Card Scan

*First Name:
*Last Name:
*Date of Birth:
*Nationality:

3

Do you have a Co-Driver with you?:

Tick the box if a Co-Driver is present.

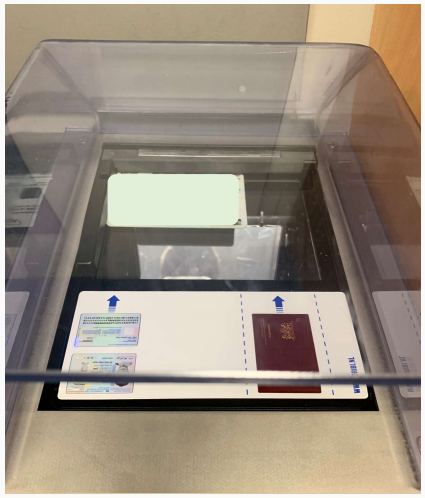
Do you act as a subcontractor?:

4

Tick the box if you act as a subcontracter.

1

Put this side of your ID Card **down** on the glass plate.



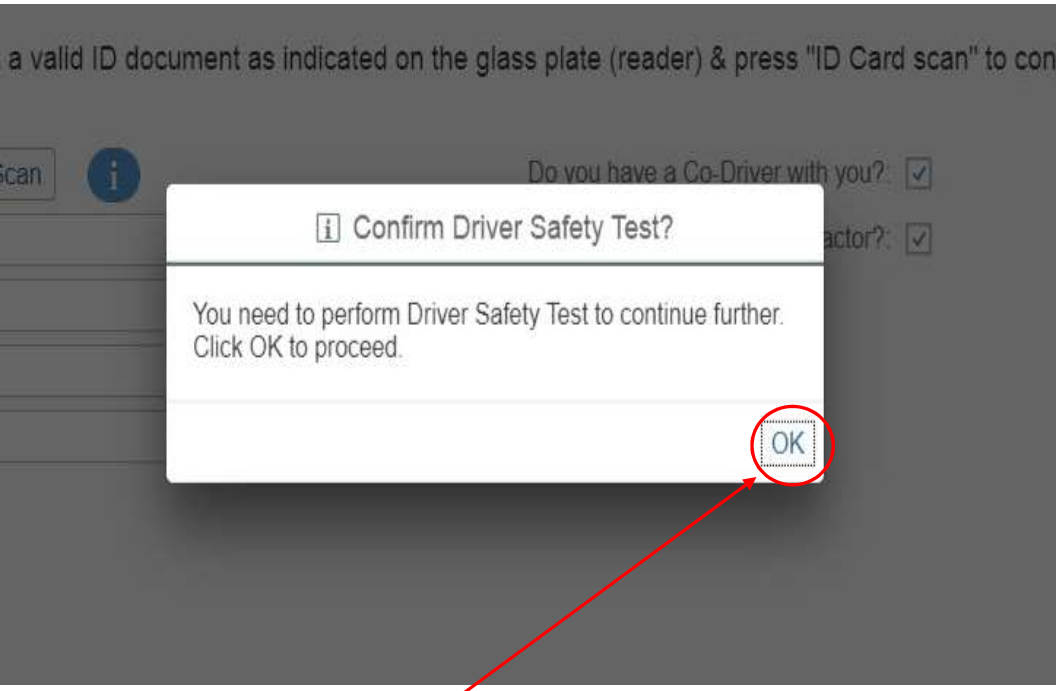
5

Go to counter

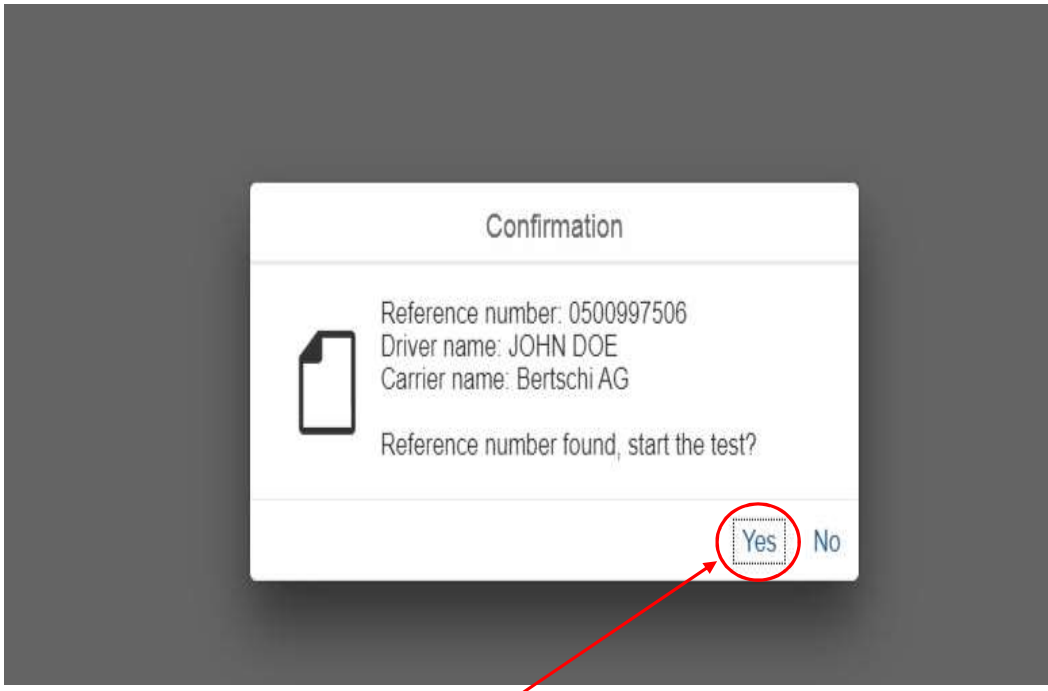
Cancel

Continue

STEP 6: CONFIRM AND START THE DRIVER SAFETY TEST



1 Press ‘OK’ to confirm the Driver Safety Test.



2 Press ‘YES’ to start the Driver Safety Test.

Driver Safety Test

1 2 3 4 5

What is the maximum allowed speed on site?

20 km/h

30 km/h

40 km/h

SAFETY TEST

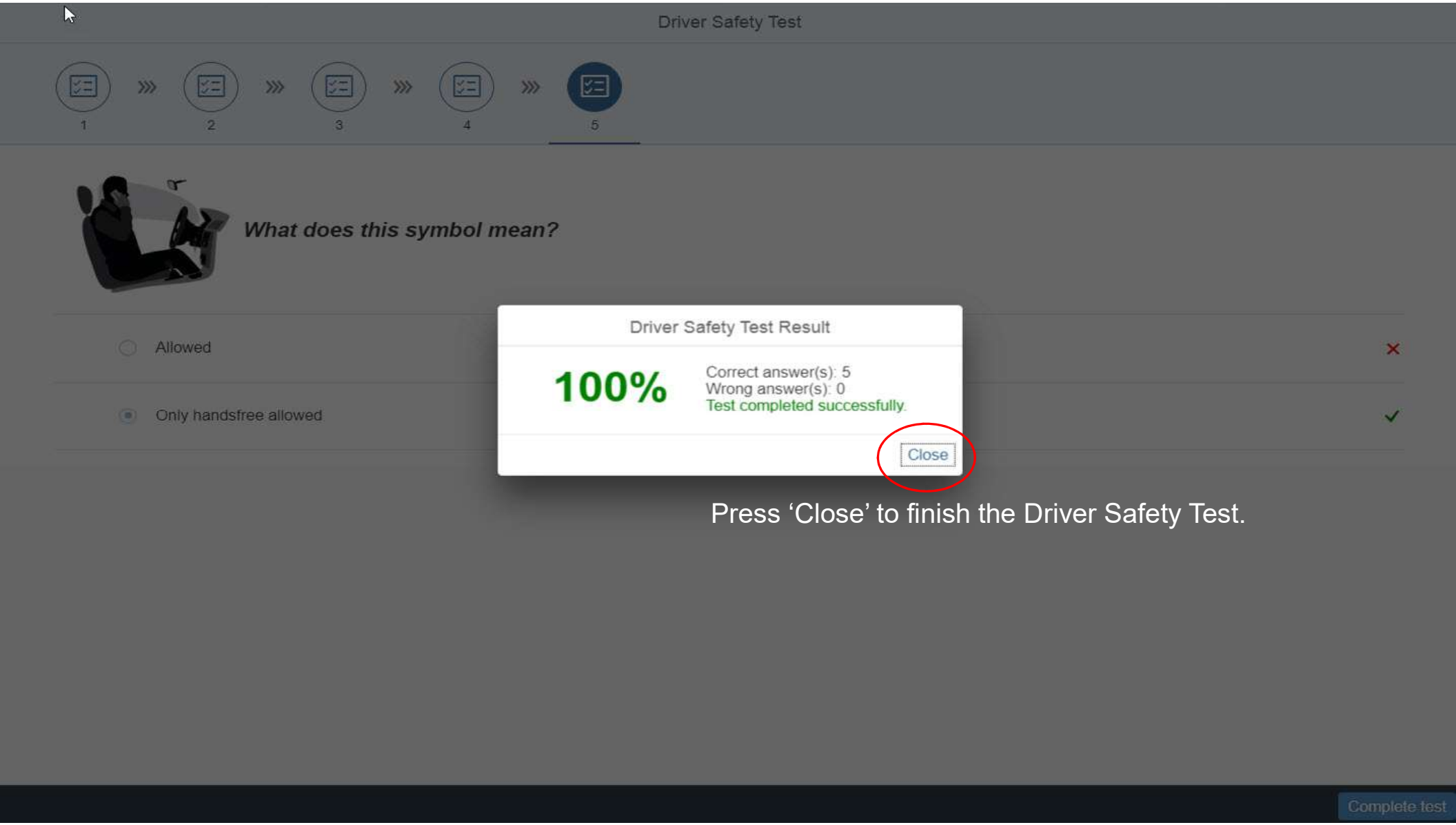
- FIVE QUESTIONS – TWO TRIES
- 80% CORRECT TO PASS
- 2 YEARS VALID

1

Fill in the correct answer on the Safety Test.

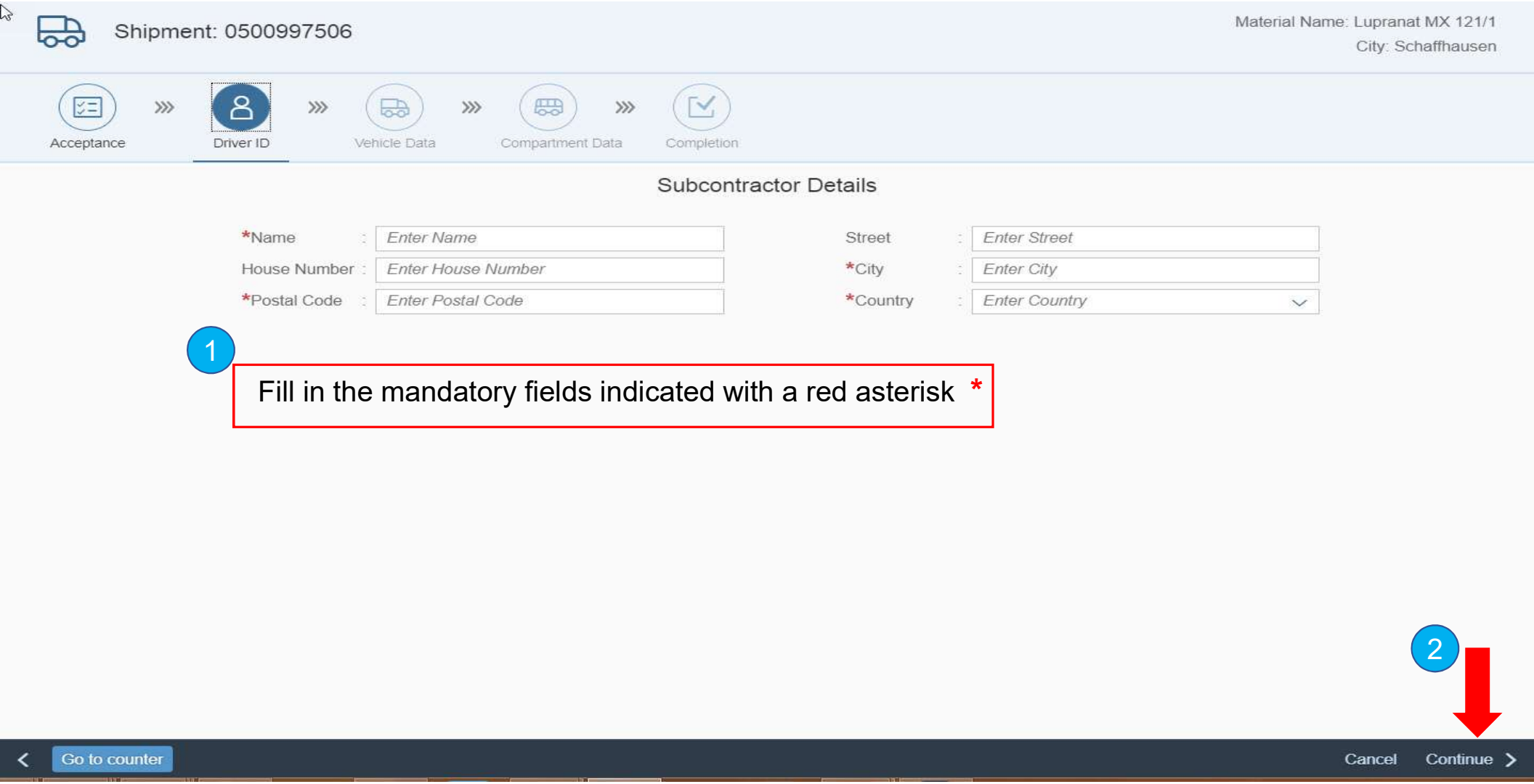
2

Submit answer



Press ‘Close’ to finish the Driver Safety Test.

STEP 7: FILL IN SUBCONTRACTOR DETAILS



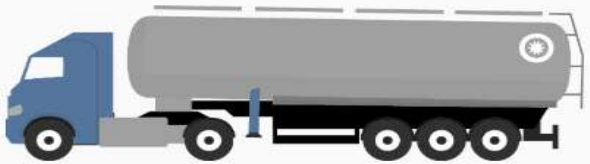
STEP 8: SELECT THE TYPE OF VEHICLE

Shipment: 0500997506

Material Name: Lupranat MX 121/1
City: Schaffhausen

Acceptance >>> Driver ID >>> Vehicle Data >>> Compartment Data >>> Completion

Please select the type of vehicle



Tank Truck

Tank Container

1 Click on the correct type of vehicle.

2

Go to counter | Cancel | No | Yes

STEP 9A: ENTER THE TANK TRUCK INFORMATION

Shipment: 0500997506

Material Name: Lupranat MX 121/1
City: Schaffhausen

Acceptance » Driver ID » Vehicle Data » Compartment Data » Completion

Please enter equipment identification data

*Tractor License Plate: 1TRA123

*Tractor Country Code: BE

*Trailer License Plate: 1ABC456

*Trailer Country Code: BE

*Number of Compartments: 1

1 Fill in the mandatory fields indicated with a red asterisk *

2

Go to counter | Cancel | Continue

STEP 9B: ENTER THE CONTAINER INFORMATION

Shipment: 0500997316

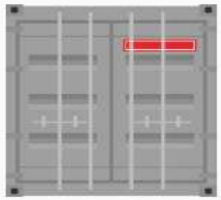
Material Name: ASAP 535 1110KG 13H4
City: PESCARA

Acceptance >>> Driver ID >>> Vehicle Data >>> Completion

Please enter equipment identification data

*Tractor License Plate: e.g.'1TRA123'

*Tractor Country Code: Select Country



*Container Number: e.g.'ABCD1234567'

Chassis License Plate: e.g.'1TRA789'

Chassis Country Code: Select Country

1

Fill in the mandatory fields indicated with a red asterisk *

2

Go to counter

Cancel Continue

STEP 10: FILL IN THE DETAILS OF COMPARTMENT

Shipment: 0500997506

Material Name: Lupranat MX 121/1
City: Schaffhausen

Acceptance » Driver ID » Vehicle Data » Compartment Data » Completion

1

Fill in the details of **every** compartment.

Details of compartment:

Compartment ID	K1	K2	K3	K4	K5	K6
*Volume	40000					
Unit	Liter					
Tank code						
Baffle	3					
ECD present	☐			☐	☐	☐

2

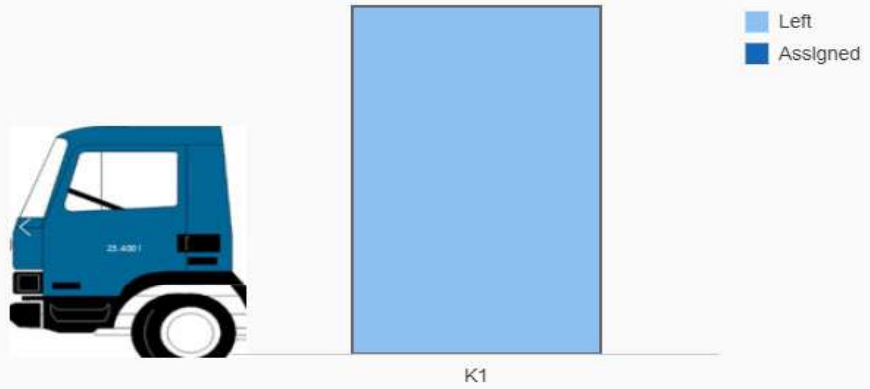
Go to counter | Cancel | Continue

Shipment: 0500997506

Material Name: Lupranat MX 121/1
City: Schaffhausen

Acceptance » Driver ID » Vehicle Data » Compartment Data » Completion

Delivery Assignment Details



1 Click on the arrow to select the delivery.

Assign the material to be loaded into each compartment:

Compartment ID	K1	K2	K3	K4	K5	K6
*Delivery	5001353801	Empty	Empty	Empty	Empty	Empty
Volume						

Empty

5001353801 24000-KG-Lupranat MX 121/1-Customer name: CONICA AG

2 Select the delivery.

3

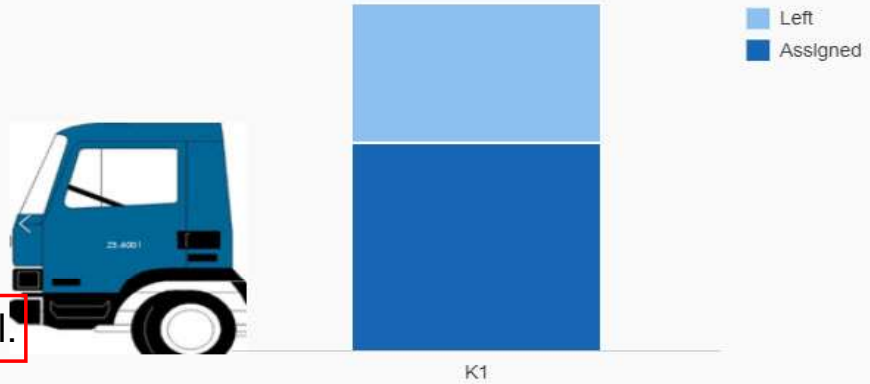
Go to counter | Cancel | Continue

Shipment: 0500997506

Material Name: Lupranat MX 121/1
City: Schaffhausen

Acceptance » Driver ID » Vehicle Data » Compartment Data » Completion

Delivery Assignment Details



1

Check the quantity of the material.

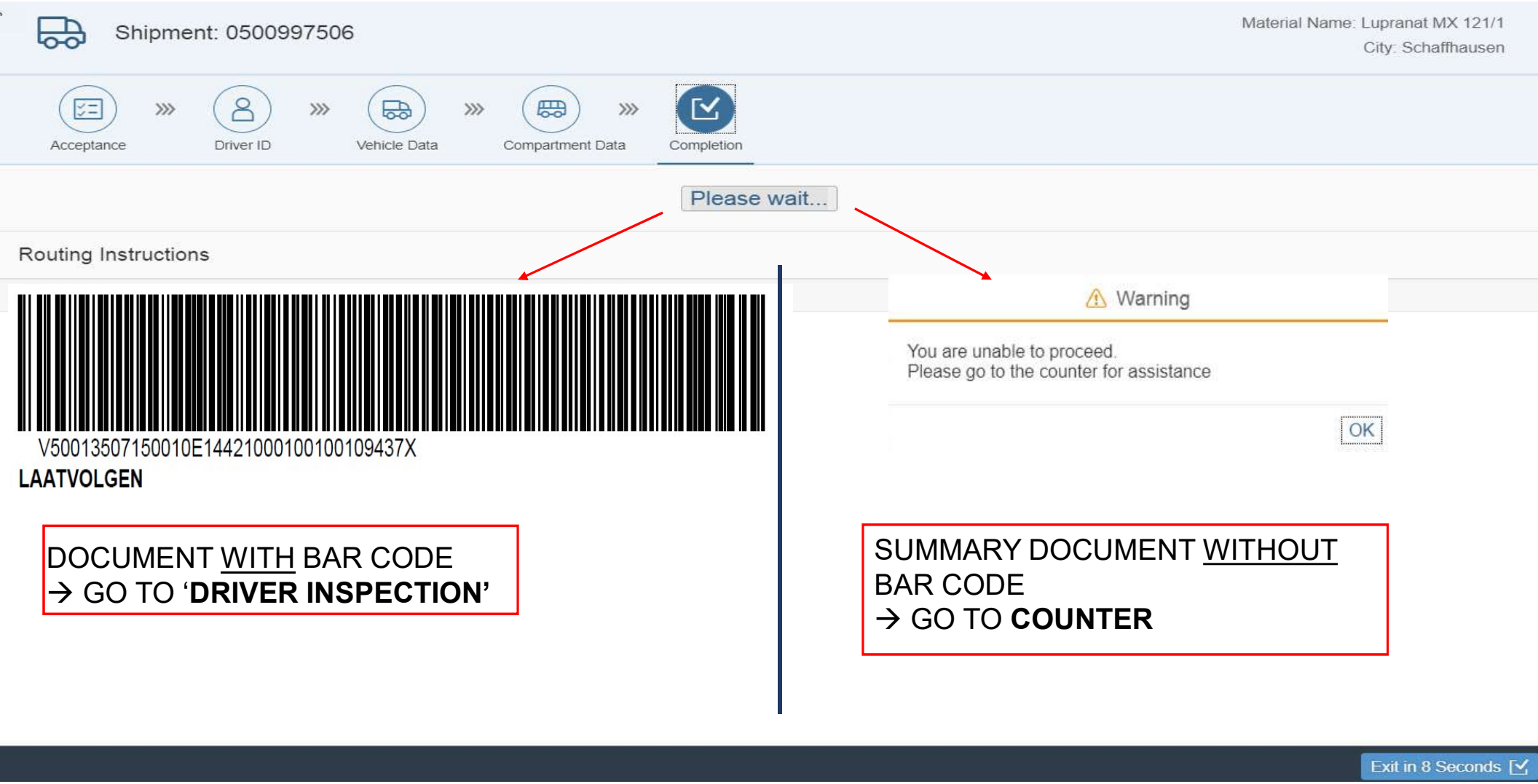
Please confirm (or change) the quantity of material assigned to compartments:

Compartment ID	K1	K2	K3	K4	K5	K6
Delivery	5001353801					
Volume	40000					
*Quantity	24000					

2

Go to counter | Cancel | Continue

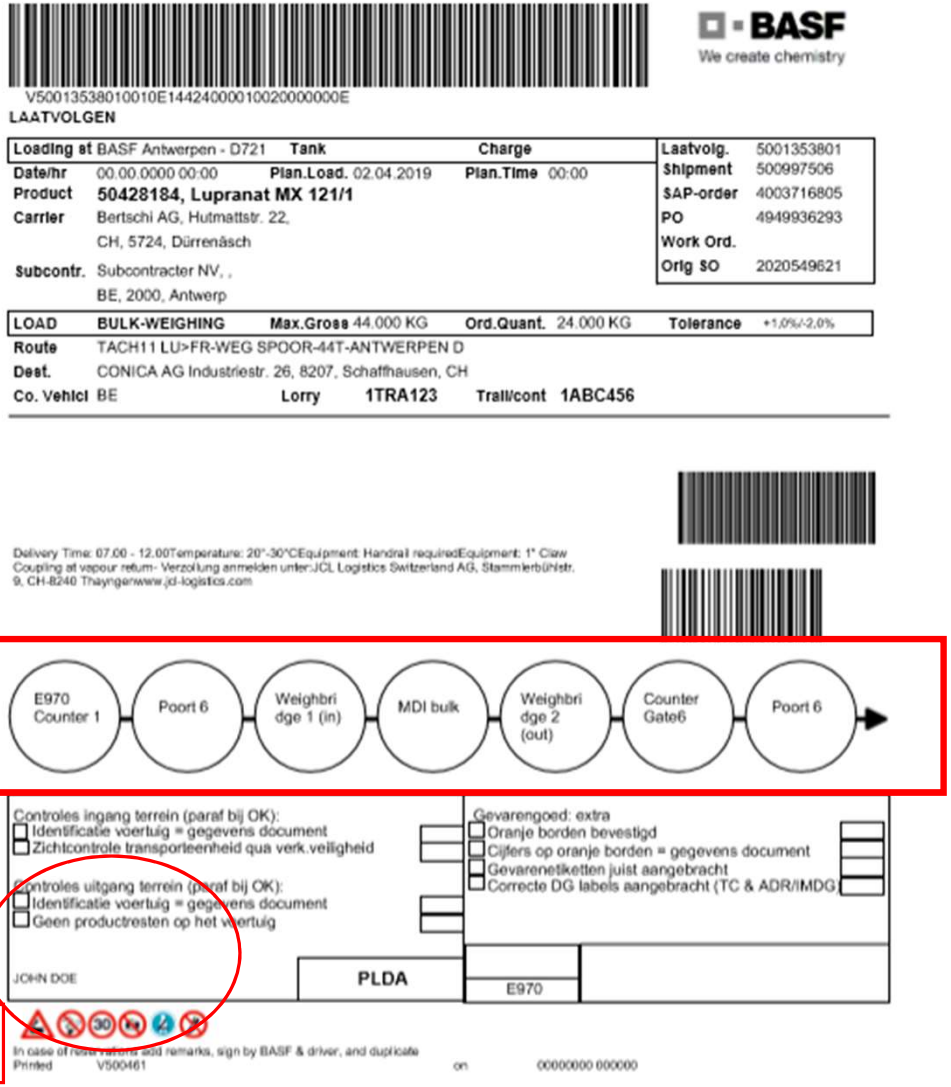
STEP 11: COMPLETED DOCUMENTS OF THE SELF CHECK-IN



DOCUMENT WITH BAR CODE
→ GO TO '**DRIVER INSPECTION**'

SUMMARY DOCUMENT WITHOUT BAR CODE
→ GO TO **COUNTER**

STEP 12A: EXAMPLE ‘LAATVOLGEN’ DOCUMENT



V500135380100l0E144240000100200000000E

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LAATVOLGEN

Loading at	BASF Antwerpen - D721	**Tank**		**Charge**		**Laatvolg.**	5001353801
Date/hr	00.00.0000 00:00	**Plan.Load.**	02.04.2019	**Plan.Time**	00:00	**Shipment**	500997506
Product	**50428184, Lupranat MX 121/1**					**SAP-order**	4003716805
Carrier	Bertschi AG, Hutmattstr. 22, CH, 5724, Dürrenäsch					**PO**	4949936293
						Work Ord.	
Subcontr.	Subcontracter NV, , BE, 2000, Antwerp					**Orig SO**	2020549621

LOAD	**BULK-WEIGHING**	**Max.Gross**	44.000 KG	**Ord.Quant.**	24.000 KG	**Tolerance**	+1.0%/-2.0%
Route	TACH11 LU>FR-WEG SPOOR-44T-ANTWERPEN D						
Dest.	CONICA AG Industriestr. 26, 8207, Schaffhausen, CH						
Co. Vehicl	BE	**Lorry**	**1TRA123**	**Trail/cont**	**1ABC456**		

Delivery Time: 07.00 - 12.00Temperature: 20°-30°CEquipment: Handrail requiredEquipment: 1* Claw Coupling at vapour return- Verzolfung anmelden unter:JCL Logistics Switzerland AG, Stammlerbühlstr. 9, CH-8240 Thayngerwww.jcl-logistics.com

E970 Counter 1 → Poort 6 → Weighbridge 1 (in) → MDI bulk → Weighbridge 2 (out) → Counter Gate6 → Poort 6

Controles ingang terrein (paraf bij OK):
- Identificatie voertuig = gegevens document
- Zichtcontrole transporteenheid qua verk.veiligheid

Controles uitgang terrein (paraf bij OK):
- Identificatie voertuig = gegevens document
- Geen productresten op het voertuig

Gevarengoed: extra
- Oranje borden bevestigd
- Cijfers op oranje borden = gegevens document
- Gevarenetiketten juist aangebracht
- Correcte DG labels aangebracht (TC & ADR/IMDG)

JOHN DOE | PLDA | E970

In case of [illegible] add remarks, sign by BASF & driver, and duplicate

Printed V500461 on 00000000 000000

2 Follow the routing Instructions on your document.

1 Please sign the document here.

STEP 12B: EXAMPLE ‘SUMMARY’ DOCUMENT

1

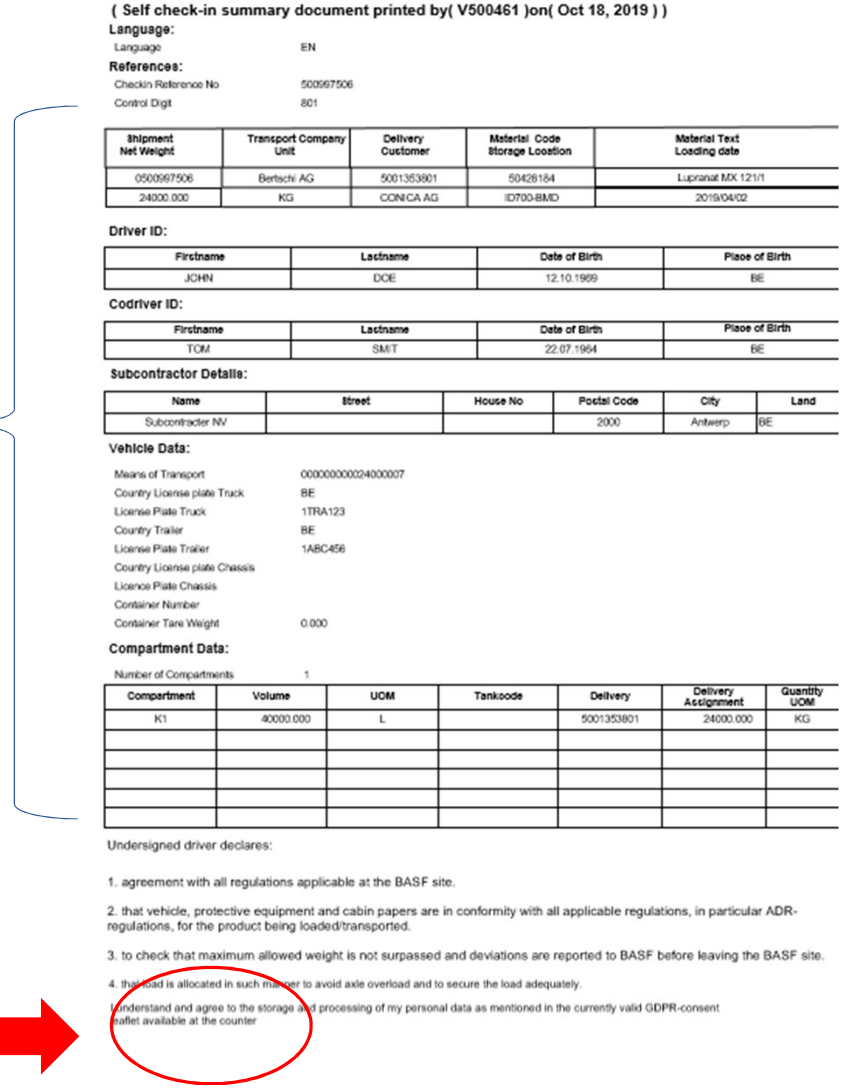
Please fill in all missing information.

2

Please sign the document here.

3

Go to the counter for assistance.



(Self check-in summary document printed by(V500461)on(Oct 18, 2019))

Language:

Language EN

References:

Checkin Reference No 500997506

Control Digit 801

Shipment Net Weight	Transport Company Unit	Delivery Customer	Material Code Storage Location	Material Text Loading date
0500997506	Bertschi AG	5001353801	50428184	Lupranat MX 121/1
24000.000	KG	CONCA AG	ID700-BMD	2019/04/02

Driver ID:

Firstname	Lastname	Date of Birth	Place of Birth
JOHN	DOE	12.10.1969	BE

Codriver ID:

Firstname	Lastname	Date of Birth	Place of Birth
TOM	SMIT	22.07.1964	BE

Subcontractor Details:

Name	Street	House No	Postal Code	City	Land
Subcontracter NV			2000	Antwerp	BE

Vehicle Data:

Means of Transport 000000000024000007

Country License plate Truck BE

License Plate Truck 1TRA123

Country Trailer BE

License Plate Trailer 1ABC456

Country License plate Chassis

Licence Plate Chassis

Container Number

Container Tare Weight 0.000

Compartment Data:

Number of Compartments 1

Compartment	Volume	UOM	Tankcode	Delivery	Delivery Assignment	Quantity UOM
K1	40000.000	L		5001353801	24000.000	KG

Undersigned driver declares:

1. agreement with all regulations applicable at the BASF site.

2. that vehicle, protective equipment and cabin papers are in conformity with all applicable regulations, in particular ADR-regulations, for the product being loaded/transported.

3. to check that maximum allowed weight is not surpassed and deviations are reported to BASF before leaving the BASF site.

4. that load is allocated in such manner to avoid axle overload and to secure the load adequately.

I understand and agree to the storage and processing of my personal data as mentioned in the currently valid GDPR-consent leaflet available at the counter

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