



We create chemistry

BASF Schwarzheide GmbH appreciates your visit to our website and your interest in our company.

Data protection is a top priority at BASF. We would therefore like to inform you about it in detail below:

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A. Who is responsible for data processing and who is our Data Protection Officer?

You can find the person responsible for data processing [here](#).

Our Data Protection Officer is:

Alexandra Haug

EU Data Protection Officer 67056

Ludwigshafen

+49 (0) 621 60-0

Email: data-protection.eu@basf.com

B. What data do we process, for what purposes, for how long and on what legal basis?

Below we inform you about the data processing that takes place on our website (a), its purposes and legal basis (b) as well as the respective storage period and, if applicable, specific objection and removal options (c).

1. Data processing in the context of checking access authorisation to the plant premises or access authorisation to BASF IT systems

1 a. Data processing

As a chemical company, BASF has a strong interest in safety. In order to ensure this, we check whether there are valid reasons preventing access to the plant premises or access to BASF IT systems (hereinafter referred to as an "authorisation check"). Without an authorisation check, a BASF plant ID card that authenticates entry to the plant premises or access to a BASF IT system cannot be issued.

We carry out the authorisation check for all persons who either want or need to enter our factory premises or require access to our IT systems. These are in particular

- Visitors
- Suppliers and other transport service providers
- External employees (e.g. contractors, sub-contractors, freelancers and leasing staff)
- Employees of BASF
- Employees of tenants or location partners

In principle, we collect the following personal data from **all groups of people** at the ID centre:

- First name (all)
- Surname
- Date of birth
- Title according to ID
- Photograph for the ID card created for you

If you are a **visitor**, only the following additional data will be processed, if applicable:

- Company/forwarding agent
- Subcontractor
- Vehicle licence plate number when using an entry permit

If you are directly employed by BASF, we process the personal data resulting from your employment relationship and required for the authorisation check, e.g. your BASF User ID, personnel number and cost centre. If you are working for us as part of a delegation, we will also process the information resulting from your residence permit.

If you are an **external employee**, we also process the following personal data:

- Other master data (e.g. name, BASF personnel number, company, contact details, visas, work permits, date of birth)
- Data relevant for internal administration (e.g. BASF client, status of the order, BASF user ID, plant number, etc.)
- Information that is relevant to the performance of your work with us (e.g. safety instructions, BASF internal authorisations and permits, access authorisation to the plant)
- For persons who are not nationals of an EU member state, information that is relevant for the prevention of activities that take place outside the legal requirements (so-called "undeclared work") (e.g. nationality, residence permit, etc.)

If you are an **employee of tenants or location partners**, we also process the following personal data:

- Company
- Subcontractor
- Birth name
- Name (optional)
- Expiry date identity card/passport
- Expiry date and type of VISA

- Business e-mail
- Duration of the work assignment
- Vehicle licence plate number when using an entry permit
- Activity
- Information on the order
- Vehicle licence plate number when using an entry permit

1 b. Purposes and legal bases

We process your above-mentioned personal data for the following purposes:

General:

Compliance with the legal requirements of the Hazardous Incident

Ordinance For **remote employees and service providers:**

Maintaining and protecting the security and safety of our network and the security and functionality of our IT systems and websites;

On-Site:

Maintaining and protecting the security of our premises and facilities (e.g. access control, issuing temporary access authorisations, issuing access bans);

The legal basis for the aforementioned data processing is our overriding legitimate interest in ensuring the security of our factory premises, our facilities and our IT systems as well as our overriding interest in efficiently handling the onboarding process for our external employees and service providers, Art. 6 para. 1 lit. f) GDPR.

In addition, BASF processes the above-mentioned personal data as a so-called hazardous incident company in order to fulfil legal obligations arising from the Hazardous Incident Ordinance. The legal basis is Art. 6 para. 1 lit. c) GDPR in conjunction with Sections 3 para. 1 no. 3; 4 no. 4; 6 para. 1 no. 1 Hazardous Incident Ordinance – 12th BImSchV.

If and insofar as personal data is processed for the purposes of combating illegal employment, such as nationality or residence permit, this data processing serves to fulfil legal obligations. The legal basis is Art. 6 para. 1 lit. c) GDPR in conjunction with Section 404 para. 1 no. 1, para. 2 no. 3 SGB III in conjunction with Sections 284, 4 AufenthG.

1c. Storage period

In general, we process your personal data for as long as the duration of your access or access authorisation requires. In addition, we will retain your personal data for four weeks after expiry of the access or access authorisation in the event that you need to be pre-registered again due to a new application. The legal basis for this data processing is our overriding legitimate interest in making the pre-registration process lean and efficient, Art. 6 para. 1 lit. f) GDPR.

If you are banned from the premises, we will retain your data if, to the extent and for as long as this is necessary to enforce the ban.

The legal basis is our overriding legitimate interest in exercising our domiciliary rights, Art. 6 para. 1 lit. f) GDPR.

2. Log files

2a. Data processing

When you merely visit our website for information purposes, i.e. if you do not register or otherwise provide us with information (e.g. via a contact form), your browser automatically transmits the following data to our server:

- IP address of your end device
- Information about your browser
- Name of the website from which your visit initiated
- Name of the accessed offer page (URL) or the accessed file
- Date and time of your visit
- Status information such as error messages
- Data volume transferred and access status (file transferred, file not found, etc.)
- Operating system and operating system version, and the name of your access provider

2b. Purposes and legal bases

When you visit the BASF website, we use the IP address and the other data your browser automatically transmits to our server under section B. 1 a to

- (i) be able to provide you with the requested content
- (ii) ensure the security and stability of our website and to track unauthorised use

- (iii) enable comfortable use of our website.

The legal basis for data processing is Art. 6 para. 1 sentence 1 lit. f GDPR. Our legitimate interest follows from the data processing purposes listed above. Under no circumstances do we use the data collected for the purpose of drawing conclusions about your person.

2c. Storage period

The data will be deleted as soon as it is no longer required to fulfil the purpose for which it was collected. In the case of the collection of data for the provision of the website, this is the case when the respective session has ended. If the data is stored in log files, this is the case after seven days at the latest. Storage beyond this is possible. In this case, the IP addresses are anonymised by deleting the last eight bits so that it is no longer possible to identify the requesting client.

3. Cookies

3a. Data processing and respective legal basis

We use cookies on our website. Cookies are text files that can be stored in the browser on the visitor's end device for each website visited (web server, server). The cookie is either sent to the browser by the web server or generated in the browser by a script (JavaScript). On subsequent visits to this page, the web server can either read this cookie information directly or have the cookie information transmitted to the server via a script on the website. Cookies do not cause any damage to your end device and do not contain any viruses, Trojans or other malware.

Cookies store information that is related to the specific end device used. However, this does not mean that we will directly become aware of your identity.

We generally use the following cookies:

- **Strictly necessary cookies**

These cookies are necessary for the website to function. As a rule, these cookies are only set in response to actions you take that correspond to a service request, such as setting your privacy preferences, logging in or filling out forms. You can set your browser to block these cookies or to notify you

about these cookies. However, some areas of the website will not work.

The legal basis for the processing of these cookies is Art. 6 para. 1 sentence 1 lit. f GDPR. Our legitimate interest follows from the purposes for data processing listed under B.1.b.

- **Performance cookies**

These cookies allow us to count visits and traffic sources so that we can measure and improve the performance of our website. They help us to answer questions about which pages are most popular, which are least used and how visitors move around the website. All information collected by these cookies is aggregated and therefore anonymous. If you do not allow these cookies, we will not know when you visited our website.

The legal basis for the processing of these cookies is your consent in accordance with Art. 6 para. 1 sentence 1 lit. a GDPR, which you have given us by making your selection in the cookie banner or in our data protection preference centre.

You have the right to withdraw your consent at any time without affecting the lawfulness of processing based on consent before its withdrawal. To do this, please change the settings in the Data Protection - Preference Centre.

- **Functional cookies**

These cookies enable the website to provide enhanced functionality and personalisation. They may be set by us or by third-party providers whose services we use on our pages. If you do not allow these cookies, some or all of these services may not function properly.

The legal basis for the processing of these cookies is your consent in accordance with Art. 6 para. 1 sentence 1 lit. a GDPR, which you have given us by making your selection in the cookie banner or in our data protection preference centre.

You have the right to withdraw your consent at any time without affecting the lawfulness of processing based on consent before its withdrawal. To do this, please change the settings in the Data Protection - Preference Centre.

- **Cookies for marketing purposes**

These cookies can be set via our website. They may be used by our advertising partners to build a profile of your interests and show you relevant adverts on other websites. If you do not allow these cookies, you will experience less targeted advertising.

The legal basis for the processing of these cookies is your consent in accordance with Art. 6 para. 1 sentence 1 lit. a GDPR, which you have given us by making your selection in the cookie banner or in our data protection preference centre.

You have the right to withdraw your consent at any time without affecting the lawfulness of processing based on consent before its withdrawal. To do this, please change the settings in the Data Protection - Preference Centre.

3b. Specific use of cookies, purposes and storage duration

Specifically, we use the following cookies, depending on the cookie preferences you have set in the Privacy Preference Centre. Only strictly necessary cookies are activated by default.

Strictly necessary cookies:

Cookie subgroup	Cookie	Cookies used	Purpose	Validity
Secsys.basf.com	Access token	First Party	This cookie logs the users after 30 minutes of inactivity.	Session/30 min
Secsys.basf.com	JSESSIONID	First party	This cookie is required for the login by the BASF Federation Service required	30 min /valid after successful registration Fed. Service

4. Contact form and email

4a. Data processing

Our websites contain contact forms and links to send us an email directly. If you use one of these contact forms, the data entered in the input mask will be transmitted to us and processed. The mandatory information that must be filled in for electronic contact via the respective contact form is marked with (*). If you provide us with additional data, this is done voluntarily.

If you use the direct despatch of an email to us, we process the associated email metadata and the content of the message.

4b. Purposes and legal basis

Your data will be processed to enable us to contact you and process your request and to provide our respective services, to prevent misuse of the contact form and to ensure the security of our information technology systems.

The legal basis for the processing of mandatory data is Art. 6 para. 1 sentence 1 lit. f GDPR. The aforementioned purposes also constitute the legitimate interest in the processing of the data. If the contact is aimed at the conclusion of a contract, the additional legal basis for the processing is Art. 6 para. 1 sentence 1 lit. b GDPR. The legal basis for the processing of the data you voluntarily provide to us is your consent in accordance with Art. 6 para. 1 sentence 1 lit. a GDPR.

4c. Storage duration

The personal data of the data subject will be deleted or blocked as soon as the purpose of storage no longer applies. Data may also be stored if this has been provided for by the European or national legislator in EU regulations, laws or other provisions to which the controller is subject. Data is also blocked or deleted if the retention period prescribed by the above-mentioned legislation expires, unless the data is required to be stored for longer for the purpose of concluding or performing a contract.

If you have given your consent, you have the right to withdraw it at any time without affecting the lawfulness of processing based on consent before its withdrawal. Please inform your respective contact partner at our company of this withdrawal.

5. User account

If you have been registered via the BASF 3IAM registration process, we process the following personal data to enable you to access our website and manage your user account:

- User name
- First name and surname
- Email address
- Password

The legal basis for this data processing is our legitimate interest in accordance with Art. 6 para. 1 lit. f) GDPR, which consists of the above-mentioned purposes.

6. Maintaining and protecting the security of our operating sites

We process master and contact data for the purpose of preventing and detecting security risks, fraudulent behaviour or other criminal acts or acts carried out with the intention of causing harm, in order to identify data subjects, for example as part of service provider onboarding or when granting access to customer portals. In particular, we analyse booking data recorded in the access system in specific cases of suspicion for the purpose of identifying and investigating possible suspects. This data is also analysed in the event of enquiries by investigating authorities, if and insofar as the enquiry relates to this. The legal basis for this data processing is our overriding legitimate interests arising from the aforementioned purposes, Art. 6 para. 1 lit. f) GDPR.

C. Who do we receive your data from?

Without the personal data mentioned in Art. B.1, we cannot carry out the authorisation check. We receive your personal data as part of the onboarding process from the company you work for or from you yourself if, for example, you work for us as a freelancer. If and insofar as we receive your personal data from the company for which you work, the company is an independent controller.

When you visit our website, the information mentioned in section B. 2. a. and the information from the cookies classified as strictly necessary are automatically processed on your end device. The transmission of this information is voluntary.

Without the provision of this personal data, we cannot show you the requested page.

If you

- allow us to use cookies that are not classified as strictly necessary, or
- want to get in touch with us and send us an e-mail or use our contact form

the transmission of information is voluntary.

If you do not provide the personal data required in individual cases, we will not be able to answer your enquiry in the chosen manner or at least not in the best possible way. Insofar as cookies are concerned, the lack of consent may lead to a restriction of the functionality of the website or parts thereof. Embedded videos cannot be played without your consent.

D. With whom do we share your personal data?

Within our company, access to your aforementioned personal data is only granted to persons and departments that require it to fulfil the above-mentioned purposes.

We also work together with IT service providers if and insofar as this is necessary for the operation of this platform. These IT service providers only act on our instructions and are contractually obliged to comply with the applicable data protection requirements. These service providers are in particular

BASF Digital Services GmbH, Pfalzgrafenstraße 1, 67061 Ludwigshafen Atos Information Technology GmbH, Otto-Hahn-Ring 6, 81739 Munich Nexus Technology GmbH, Carl-Zeiss-Str. 2, 76275 Ettlingen

Your personal data will only be shared with persons and departments (e.g. Prevention Service, Plant Security Service, Medical Service, Ordering Office) who require this information as part of the fulfilment of their duties to fulfil contractual and legal obligations and to represent the legitimate interests of BASF or a third party (e.g. government agency). If you or your employer work directly or as a subcontractor for a company other than BASF, but which is located on BASF premises, personal data will be shared with this other company.

This other company acts as the independent controller of the personal

data that it has received from BASF in accordance with this Privacy Policy. If you have any questions, comments or complaints about how these other companies process the personal data they receive from BASF in accordance with this Privacy Policy, you can contact the responsible person within these other companies at any time.

Within the BASF Group, your personal data will only be passed on to other BASF Group companies if they fulfil central tasks (e.g. management of logistics processes, IT systems, etc.). If your personal data is processed by another BASF entity, this will also be done in accordance with this Privacy Statement and only for the purposes described above (in this case, all references to BASF are to be understood as references to this entity). In certain cases, IT service providers and their employees may have access to your personal data insofar as this is necessary for the smooth functioning of our IT systems. BASF may decide to disclose personal data to your employer or your employer's client upon request in order to fulfil contractual and/or legal obligations. Your employer acts as an independent controller of the personal data it has received from BASF in accordance with this Privacy Policy. If you have any questions, comments or complaints about how your employer processes the personal data it receives from BASF in accordance with this Privacy Policy, you can contact the responsible person in your company at any time. Finally, personal data may be disclosed to third parties if this is necessary for the fulfilment of contractual and legal obligations or for the exercise, enforcement or defence of legal rights, insofar as this is permitted by law. These third parties include, among others:

- Public services (e.g. social security office, FOD Finance);
- Inspection services of the competent federal or regional public services;
- Police or other services with police powers;
- International organisations (e.g. European Commission, European Fund for Granting Aid);- Courts and tribunals, law firms and lawyers;- Information and consultation obligations towards the joint bodies (trade union delegation, works council, committee for prevention and protection at work);

Otherwise, we will only pass on your data to third parties if:

you have given your express consent to this in accordance with Art. 6 para. 1 sentence 1 lit. a GDPR, the disclosure pursuant to Art. 6 para. 1 sentence 1 lit. f GDPR is necessary for the assertion, exercise or defence of legal claims and there is no reason to assume that you have an overriding interest worthy of protection in not disclosing your data,

there is a legal obligation for the disclosure pursuant to Art. 6 para. 1 sentence 1 lit. c GDPR, or

this is legally permissible and necessary for the fulfilment of contractual relationships with you in accordance with Art. 6 para. 1 sentence 1 lit. b GDPR.

Your personal data will only be transferred to service providers in a third country if the special requirements of Art. 44 et seq. GDPR are fulfilled.

E. How do we secure your personal data?

BASF uses technical and organisational security measures to protect your personal data against accidental or intentional manipulation, loss, destruction or access by unauthorised persons. Our security measures are continuously revised in line with technological developments.

F. What rights are you entitled to?

You have certain rights under the General Data Protection Regulation:

Right to information:

The right of access enables you to obtain information about your personal data processed by us and about certain other information (such as that provided in this privacy policy);

Right to rectification:

If your personal data is incorrect or incomplete, you have the right to rectification;

Right to cancellation:

On the basis of the so-called "right to be forgotten", you can request the deletion of your personal data, unless there is a retention obligation. The right to erasure is not a right without exception. For example, we have the right to

continue to process data if such processing is necessary to comply with our legal obligations or for the establishment, exercise or defence of legal claims;

Right to restriction of processing:

This right includes the restriction of use or the manner of use. This right is limited to certain cases and exists in particular if: (a) the data is incorrect;

(b) the processing is unlawful and you oppose the erasure; (c) we no longer need the data, but you require the data for the establishment, exercise or defence of legal claims. If processing is restricted, we may continue to store the data, but not use it. We keep a list of those persons who have exercised the right to restrict processing in order to be able to ensure this restriction;

Right to data portability:

This right requires us to transmit your personal data in a structured, commonly used and machine-readable format for your own purposes, if technically possible;

Right of objection:

You may object to the processing of your personal data if it is processed on the basis of legitimate interests, in particular in the case of direct advertising.

Right to withdraw your consent: If you have given us your consent to processing, you have the right to withdraw your consent at any time. Such a revocation does not affect the legality of the processing carried out on the basis of the consent until the revocation.

The exercise of these rights is free of charge for you. However, you must prove your identity with two factors. We will use reasonable endeavours in accordance with our legal obligations to transfer, correct or delete your personal data in our file systems.

To exercise your rights, please contact us, e.g. by email or by post. You can find the contact details in Section A.

G. Where can you lodge a complaint?

You have the right to lodge a complaint with the data protection officer named in this privacy policy (see section A for contact details) or with a supervisory authority, in particular in the Member State of your habitual residence, place of work or place of the alleged infringement.

In any case, you can contact:

The State Commissioner for Data Protection and Freedom of Information Rhineland-Palatinate Hintere
Bleiche 34

55116 Mainz

<https://www.datenschutz.rlp.de/de/general-storage/footer/ueber-den->

lfdi/kontakt/ Email: poststelle@datenschutz.rlp.de

H. Data protection for minors

This website is designed for people who are at least 18 years old. If a minor submits personal data via this website, we will delete this data and not process it any further as soon as we become aware that he or she is a minor.