



The Chemical Company

Registered Office : 1<sup>st</sup> Floor, VIBGYOR Towers,  
Plot No. C-62, 'G' Block, Bandra Kurla Complex,  
Mumbai - 400 051. Tel: +91 22 66618000  
Website: www.india.basf.com  
CIN: L33112MH1943FLC003972

**Attendance Slip for 70<sup>th</sup> Annual General Meeting  
(to be handed over at the Registration Counter)**

I/We hereby record my/our presence at the 70<sup>th</sup> Annual General Meeting of the Company at Yashwantrao Chavan Pratishthan Auditorium, Y.B.Chavan Centre, General Jagannath Bhosale Marg, Nariman Point, Mumbai 400 021 on Wednesday, 27<sup>th</sup> August, 2014 at 3.00 p.m.

Signature of the Shareholder/Proxy present \_\_\_\_\_

Note : The practice of distributing copies of the Annual Report at the Annual General Meeting has been discontinued. Hence persons attending the Meeting are requested to bring their copies of the Annual Report with them.

PLEASE CUT HERE AND BRING THE ABOVE ATTENDANCE SLIP AT THE MEETING



The Chemical Company

Registered Office : 1<sup>st</sup> Floor, VIBGYOR Towers,  
Plot No. C-62, 'G' Block, Bandra Kurla Complex,  
Mumbai - 400 051. Tel: +91 22 66618000  
Website: www.india.basf.com  
CIN: L33112MH1943FLC003972

Dear Member,

Pursuant to provisions of Section 108 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014, the Company is pleased to offer e-voting facility to the members to cast their votes electronically on all the resolutions set forth in the Notice convening the 70<sup>th</sup> Annual General Meeting to be held on Wednesday, August 27, 2014 at 3.00 p.m. The Company has engaged the services of National Securities Depository Limited (NSDL) to provide the e-voting facility:

The e-voting facility is available at the link <https://www.evoting.nsdl.com>

The electronic voting particulars are set out below:

**ELECTRONIC VOTING PARTICULARS**

| <b>EVEN<br/>(Electronic Voting Event Number)</b> | <b>User ID</b> | <b>Password</b> |
|--|----------------|-----------------|
|  |                |                 |

The e-voting facility will be available during the voting period as indicated hereinbelow:

| <b>Commencement of e-voting</b>                               | <b>End of e-voting</b>  |
|---|---|
| From 9.00 a.m. IST on Thursday, 21 <sup>st</sup> August, 2014 | Till 5.00 p.m. IST on Saturday, 23 <sup>rd</sup> August, 2014 |

- Notes:**
- Please read the instructions printed overleaf before exercising your vote.
  - These details and instructions form an integral part of the Notice for the 70<sup>th</sup> Annual General Meeting to be held on Wednesday, August 27, 2014.
  - The voting rights of members shall be in proportion to the paid up value of their shares in the equity share capital of the Company as on Friday, 25<sup>th</sup> July, 2014.

P.T.O.

### INSTRUCTIONS FOR E-VOTING

- 0714
- a) Open your internet browser during the voting period and type the following link:  
**<https://www.evoting.nsdl.com>**
  - b) Click on '**Shareholder – Login**'.
  - c) If you are already registered with NSDL for e-voting, then you can use your existing User ID and Password for casting your vote. If you are logging in for the first time, please enter the User ID and Password mentioned overleaf and click '**Login**'.
  - d) The **Password Change Menu** will appear on your screen. Change to a new Password of your choice, making sure that it contains a minimum of 8 digits or characters or a combination of both. Please do not share your Password with any other person and take utmost care to keep your Password confidential.
  - e) Home page of e-voting will open. Click on **e-voting – Active Voting Cycles**.
  - f) Select '**EVEN**' (**Electronic Voting Event Number**) of BASF India Limited provided overleaf.
  - g) Once you enter the number, the **Cast Vote** page will open. Now you are ready for e-voting.
  - h) On the voting page, enter the number of shares mentioned overleaf (which represents the number of votes) and thereafter cast your vote by selecting either "**FOR**" or "**AGAINST**" on each resolution. Once you have voted on a resolution, click **Submit**.
  - i) Click on '**Confirm**' when prompted. Please note that once your vote is cast on the selected resolution, it cannot be changed or modified. During the voting period, you can log in any number of times till you have voted on all the Resolution(s).
  - j) Upon confirmation, the message '**Vote cast successfully**' will be displayed.
  - k) Institutional members (i.e., other than individuals, HUF, NRI etc.) are required to send a scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter, along with attested specimen signature of the duly authorised signatory(ies) who are authorised to vote, to the Scrutinizer via e-mail at: **cstaizoonkhumri@gmail.com** with a copy marked to **evoting@nsdl.co.in**. The documents should reach the Scrutinizer on or before the close of working hours (i.e. 5.00 p.m.) on Saturday, 23<sup>rd</sup> August, 2014.
  - l) In case of any queries regarding e-voting, you may refer to the '**Frequently Asked Questions**' (FAQs) and '**e-voting user manual**' available in the 'Download' Section of NSDL's e-voting website **www.evoting.nsdl.com**. You may also contact NSDL via e-mail at **evoting@nsdl.co.in**.

#### **General:**

- a) The e-voting period commences on Thursday, 21<sup>st</sup> August, 2014 (9.00 a.m. IST) and ends on Saturday, 23<sup>rd</sup> August, 2014 (5.00 p.m. IST). During this period, members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 25<sup>th</sup> July, 2014 (record date for the purpose of e-voting), may cast their votes electronically. A member who has cast his/her vote through e-voting or a duly appointed proxy/proxies of such a member shall be entitled to attend the Annual General Meeting (AGM) of the Company. However, he/she cannot vote at the AGM.
- b) Mr. Taizoon Khumri, Practising Company Secretary, T.M. Khumri & Co., Company Secretaries, 12-13, Esplanade, 3<sup>rd</sup> Floor, 3, Amrit Keshav Nayak Marg, Fort, Mumbai - 400001 has been appointed as Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- c) The Scrutinizer shall within a period not exceeding three working days from the conclusion of the e-voting period, unblock the votes in the presence of at least two witnesses not in employment of the Company and make a Scrutinizer's report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.

The results of the e-voting along with the Scrutinizer's Report shall be placed on the Company's website **www.india.basf.com** and on the website of NSDL within two working days of passing of the resolutions at the 70<sup>th</sup> Annual General Meeting of the Company to be held on 27<sup>th</sup> August, 2014. The results will also be communicated to the stock exchanges where the shares of the Company are listed.

By order of the Board of Directors  
For BASF India Limited

Pradeep Chandan  
Chief Executive - Legal,  
Compliance & Company Secretary

Dated: 31<sup>st</sup> July, 2014